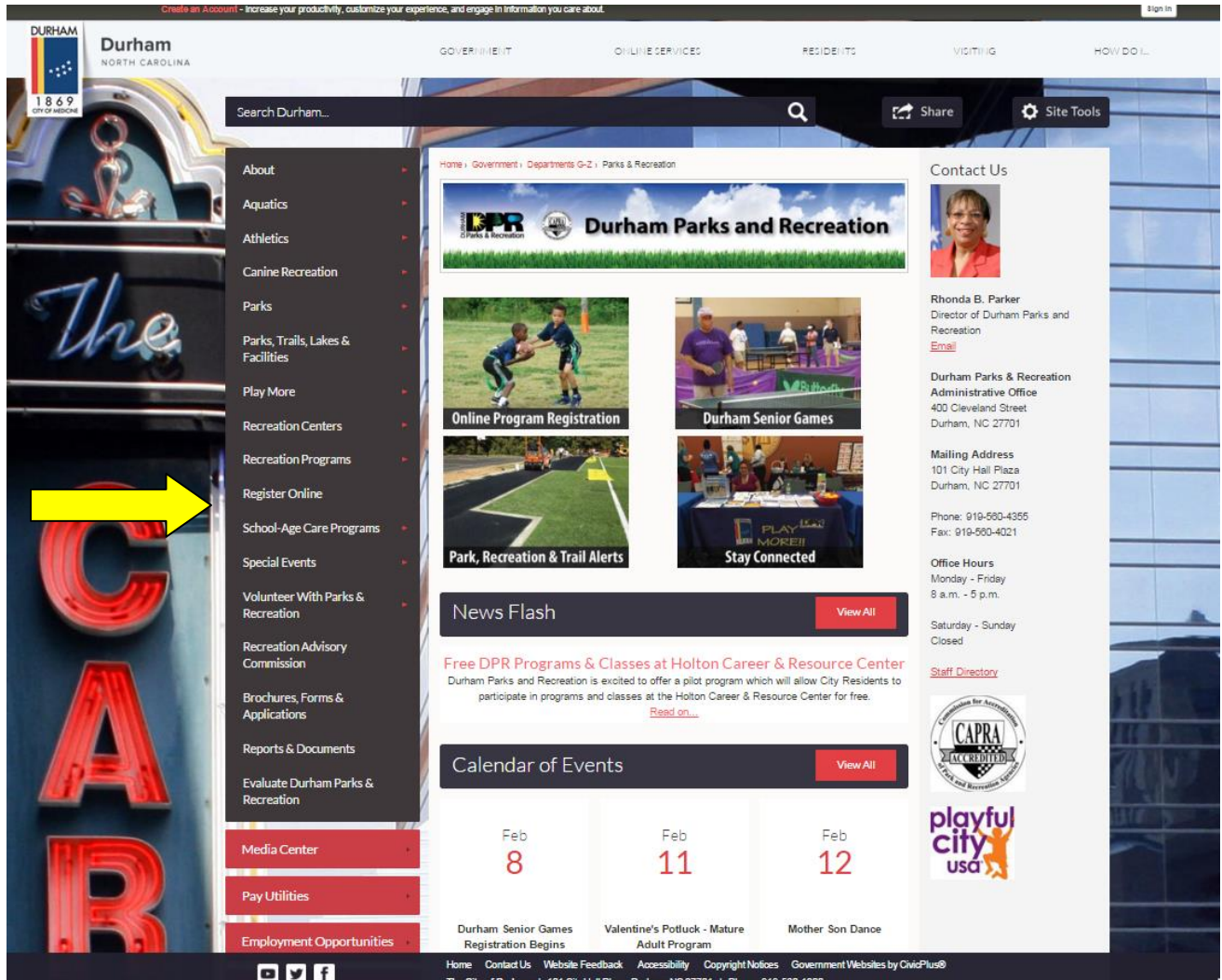


Instructions for Online Registration for Dog Parks

- Go to www.DPRPlayMore.org. The menu of links on the left side of the page includes a link called "Register online." Click on the link and it will take you to our Play More Online site at <https://online.activenetwork.com/DPRPlayMore/Start/Start.asp>.



- Login using your log-in ID and PIN. If you have forgotten your log-in ID and PIN, click "Forgot Password" enter your email address, and you will be sent an email with your information. If you don't yet have an account, choose "Request an Account." (**Note: If you have purchased a dog park tag in the past three years, you already have an account.**)
- Once you have logged in, you are ready to register for the Dog Parks.
- Click on the "Activities/Leagues" tab.



- Then choose the category “Canine Recreation and Wellness” and click “Show Courses.”
- Click the **Add** button next to the course “Canine Recreation: Dog Park Tags.”
- Answer the prompts: Enter your dog name(s) in the space provided. Dog Park tag number should be left blank. DPR staff will fill in that information after a tag is assigned to your dog. Confirm that vaccinations are current, and will be emailed to DurhamDogPark@durhamnc.gov.
- Next, you will enter your payment information. Please note that Active Network, the company that licenses this software to Durham Parks and Recreation, charges a convenience fee to members for using the online registration system. The convenience fee for Dog Park tags is 6.5% plus a flat charge of \$0.50. This is roughly \$1.60-\$2.00, depending on which fee you pay.
- After you have made your payment, please save or print your receipt for your records.
- Finally, you will email your dog(s) vaccination records to Durhamdogpark@durhamnc.gov. If you are a new member, you will also need to sign and email the waiver form.
- Once your vaccination records and waiver (if applicable) have been received, your Dog Park tag(s) will be assigned, and mailed to the address listed on your account.

If you have any questions, or need assistance with the registration process, please call (919) 560-4355 or email DurhamDogPark@durhamnc.gov.